Shawnee Community College
8364 Shawnee College Road Ullin, Illinois 62992

Occupational Therapy Assistant Program
Admission Packet

APPLICATIONS FOR THE
2027-2029 COHORT OF THE SHAWNEE COMMUNITY COLLEGE OCCUPATIONAL THERAPY ASSISTANT (OTA) PROGRAM CAN BE SUBMITTED TO THE OTA PROGRAM DIRECTOR BEGINNING **OCTOBER 5, 2026.**

THE SHAWNEE COMMUNITY COLLEGE APPLICATION, THE OTA PROGRAM APPLICATION, AND THE TEAS ENTRANCE EXAMINATION MUST ALL BE COMMPLETED AS PART OF THE EXAMINATION PROCESS.

THE APPLICATION PROCESS MUST BE COMPLETED
BY **APRIL 5, 2027.**

The associate-degree-level Shawnee Community College Occupational Therapy Assistant Program located at the Union County Extension Center in Anna, Illinois is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA).

Accreditation Council for Occupational Therapy Education
7501 Wisconsin Avenue, Suite 510E
North Bethesda, MD 20814

Phone Number: (301) 652-6611
https://acoteonline.org

ACOTE©
Accreditation Council for Occupational Therapy Education

Shawnee Community College Occupational Therapy Assistant Program Admission Requirements

Dear Prospective OTA Student,

Thank you for your interest in the Occupational Therapy Assistant Program at Shawnee Community College. The College has an Open-Door Admission Policy, however, there are some programs including the OTA program which have admission requirements.

The following admission requirements apply to all prospective students seeking admission to Shawnee Community College Occupational Therapy Assistant (OTA) program.

1. All required application materials outlined on the next page must be delivered to the program director by the due date identified.

2. A cumulative college GPA of 2.5 is required.

3. Anatomy and Physiology I is a prerequisite course for this program. It must be completed within five years prior to admission.

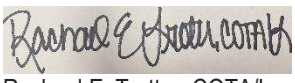
4. Students are rank-ordered for acceptance based on admission scores. Preference is given to in-district applicants. All other out-of-district applicants are rank-ordered below the in-district applicants.

5. Acceptance Scores: Provided you have earned a minimum score of at least 60% on the TEAS Examination, points will be added to the "Adjusted Individual Total Score" for successful completion of Anatomy and Physiology I.
   - Points will be given as follows: A = 3 points, B = 2 points.
   - These points will be counted only at the time of the class selection in April.
   - Classes completed after that time will not count as points toward admission, as this course is a prerequisite.

6. Failure to comply with all deadline dates designated by the College will terminate the application for the program in which the applicant is seeking admission.

If, after reviewing this material, you have any questions regarding the program or the admission criteria, please feel free to call or email me. Again, thank you for your interest in Shawnee Community College, the Occupational Therapy Assistant Program and best wishes in your educational endeavors.

Sincerely,



Rachael E. Trotter, COTA/L
Shawnee Community College
Occupational Therapy Assistant Program Director
rachaelt@shawneecc.edu
618-634-3463

Shawnee Community College OTA Program Application Materials Checklist
Application Materials Due By: April 5, 2027

☐ Apply to Shawnee Community College (if not currently enrolled as a SCC student) and complete all required components.

☐ Complete TEAS Examination and submit score to OTA program director. An overall score of 60% or greater is required.

☐ Complete the Occupational Therapy Assistant Program Application and submit to the OTA program director.

☐ Obtain unofficial transcripts of all high school and college credits. These must be submitted to the OTA program director.

☐ Complete the Occupational Therapy Assistant Program Application and submit to the OTA program director.

☐ Copy of a legal photo identification.

☐ Make an advisement appointment as soon as possible with an SCC advisor:

☐ Obtain a completed OTA degree audit form (on the next page) with SCC academic advisor's signature and submit to OTA program director.

☐ Understand that once accepted you will be required to attend an orientation date prior to the start of school, and have a list of requirements provided to you at the time of acceptance you will be required to complete by the orientation date.

OTA Application Submission:

Email: rachaelt@shawneecc.edu

In Person: Rachael Trotter

SCC Union County Extension Center

1150 Vienna Street

Anna, IL 62906

Occupational Therapy Assistant Program Degree Audit Form

Degree Code: OTA-2237
Minimum Hours: 70
Overall GPA: Minimum of 2.5
Pre-requisite Requirement: BIO 221 – Anatomy & Physiology I: Must be passed with a C or better within the last five years.

Name: _____ Student ID: _____

Pre-Program Overall GPA: _____

Pre-Requisite	4 Credits	BIO221	A&P I	Grade:	Date Taken:

Advisor Name: _____ Advisor Signature: _____

Course Name	Course Number	Credit Hours	Semester Taken	Grade
English Composition I	ENG 111	3		
Medical Terminology	HIT 100	3		
Intro to Occupational Therapy	OTA 100	2		
Clinical Observation	OTA 110	2		
Disease and Impact on Occupation	OTA 131	3		
Occupational Development	OTA 132	1		
Occupational Therapy Theory I	OTA 210	4		
Anatomy and Physiology II	BIO 222	4		
Activities of Daily Living	OTA112	3		
Occupational Therapy Media	OTA 120	3		
OT Group Process	OTA 122	2		
Clinical Rotation I	OTA 133	1		
Occupational Therapy in Physical Disabilities	OTA 134	3		
Introduction to Psychology	PSY 211	3		
College Algebra, Technical Mathematics, Math for Healthcare Providers, or General Elementary Statistics	MAT 116, MAT 121, MAT 122, or MAT 210	4/3/3/4		
Speech	SPC 111	3		
Psychosocial Therapy and Practice	OTA 200	3		
OT in Pediatrics	OTA 205	4		
Clinical Rotation II	OTA 230	2		
Occupational Therapy Theory II	OTA 231	1.5		
Aging and Impact on Occupational Performance	OTA 232	1.5		
Child Psychology	PSY 218	3		
Fieldwork Experience I	OTA 217	4.5		
Fieldwork Experience II	OTA 218	4.5		
OT Administration	OTA 250	3		

MAT 210 Elementary Statistics should be taken by students wishing to transfer. MAT 121 – Technical Mathematics is a non-transferrable math.

Occupational Therapy Assistant Entrance Test Procedure

The test given for entry into the Shawnee Community College OTA program is the Test of Essential Academic Skills (TEAS) from the Assessment Technologies Institute, LLC (ATI). Applicants wishing to prepare for the test can purchase the most recent TEAS Study Manual or access to online practice tests. A combination package of the study manual and online access is also available. Please note that these products are optional. If you are interested in purchasing any of the items go to www.atitesting.com and click on Online Store for more information.

1. Each applicant may take the entrance test twice between October 5, 2026 and April 5, 2027. Any additional tests beyond the first two may not be counted. The highest composite score of the two tests will be accepted. A minimum of two weeks between the tests are required. The entrance test must be taken at the Shawnee Community College Testing Center. Exceptions may be allowed by the Dean of Allied Health and Nursing based on extenuating circumstances. A **TEAS score of 60 or greater is required.**

2. The cost of the test is $75.00 each time it is taken and can be paid the day of the test.

3. The applicant should schedule the entrance test through the Shawnee College Testing Center. Please follow this link to schedule your TEAS exam. On the Testing Center page, you will see an "appointments" button. Click that to schedule your exam. If you are unable to schedule through that link, please email **testing@shawneecc.edu**. The test is administered via the computers in the Testing Center. All efforts will be made to accommodate the student in regard to scheduling, however due to the high usage of the testing center it is recommended that individuals schedule a testing time well in advance. You must have your receipt for payment and photo ID in order to take the exam (No exceptions). Payment is to be made at the Bursar's Office and a receipt for payment will be given to the payee.

4. Upon taking the test the applicant will be given a photocopy of the test results. The original copy of the test results will stay with the testing coordinator. **Please bring your test scores to the Union County Extension Center to be copied and placed in your application file, or they can be emailed to rachaelt@shawneecc.edu.**

5. Test scores are good for two years. However, a student must complete a new application form for each year and submit it by the required deadline.

6. The applicant must pay the fee for testing before or on the day of testing.

7. The last date for test scores and applications to be accepted for the 2027/2028 academic year is April 5, 2027.

POTENTIAL OCCUPATIONAL THERAPY ASSISTANT STUDENTS
FACT SHEET

1. The OTA class will be selected at the end of April and notification letters will be mailed no later than May 1, 2027. If you have not received a letter from the OTA Program Director by May 15 2027, please contact the OTA Program Director at (618) 634-3463 or rachaelt@shawneecc.edu.

2. The length of the full-time program (excluding pre-requisite courses) is 18 months from start to finish.

3. Students are expected to provide their own transportation to and from the campus. Students will also be expected to provide their own transportation to and from their assigned clinical site. Clinical sites are determined by the Academic Fieldwork Coordinator and every effort is made to minimize the drive time and mileage while providing a site that is best suited for the student's needs. A student will not be located at the same clinical sites throughout the program, as it is valuable for students to have varied clinical experiences at a multitude of practice settings.

4. Potential Occupational Therapy Assistant students should not purchase any program related items until after they have attended the OTA orientation session which will be schedule prior to be start of classes. This date will be outlined in the notification letters sent out in May.

5. Upon acceptance into the program, students will be provided a packet of information which will include program and requirements which will be due by the orientation date.

6. The approximate* cost for the two-year program, including prerequisite and general education courses is $19,616.41. This cost includes physical requirements, background screening, drug screening, tuition, fees, textbooks, uniforms, equipment, the certification examination, and licensure application.

7. Graduates of the program will be eligible to sit for the national certification examination for the occupational therapy assistant administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be a Certified Occupational Therapy Assistant (COTA). In addition, all states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Note that a felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

8. The Occupational Therapy Assistant program has been chosen as a targeted program for the Perkins Grant. This Federal Vocational Grant supplies supplemental services such as tutoring, adaptive equipment, supplies, etc. for students who would qualify as academically challenged, physically handicapped, economically disadvantaged, LEP (Limited English Proficient), and non-traditional (male) students in this targeted program.

9. Students may also be qualified for additional financial assistance through the Workforce Innovation and Opportunity Act (WIOWA) and other local/state/federal assistance programs.\

10. Shawnee Community College is an equal opportunity affirmative action institution. Admission, financial aid, student employment, curriculum requirements, extra-curricular participation, counseling, placement services, and athletic programs shall be available to all students without regard to race, sex, age, national origin, or disability. Contact the College's Title IX and Section 504 Coordinator if you have a question or concern.

SHAWNEE COMMUNITY COLLEGE
OCCUPATIONAL THERAPY ASSISTANT PROGRAM
APPLICATION

Shawnee Community College

DATE OF APPLICATION:	

STUDENT ID:	

LEGAL NAME:			
	LAST:	FIRST:	MIDDLE:

PREVIOUSLY USED NAMES:	

SOCIAL SECURITY NUMBER:	

DATE OF BIRTH:	

ADDRESS:				
	STREET ADDRESS	CITY	STATE	ZIP CODE

PHONE NUMBER:	

EMAIL ADDRESS:	

ADDITIONAL INFORMATION

The mandated state information below is being gathered at the request of the U. S. Department of Education for statistical purposes only and is <u>not</u> used for admission of students.

SEX: ☐ M ☐ F

DATE OF BIRTH:_____

AGE: _____

<u>Mark all the races that apply:</u>

African American: ☐

Asian: ☐

American Indian: ☐

Hispanic: ☐

Caucasian: ☐

Other: ☐ (Specify):_____

(**This information used only for statistics in the Annual Department of Financial and Professional Regulation and ACOTE Annual Reports)**

PLACE OF CURRENT EMPLOYMENT:	☐ NOT APPLICABLE
EMPLOYER:	
JOB TITLE:	
YEARS OF SERVICE:	
SUPERVISOR:	
ARE YOU CURRENTLY EMPLOYED IN HEALTHCARE?	

Disclaimer and Signature

I certify that my answers are true and completed to the best of my knowledge.

I understand that submitting this application does not guarantee program acceptance. I understand I will receive acceptance notifications via mail or email after the deadline has passed.

I have read and understand the above information. I certify all information on this form is correct.

Signature: _____ **Date:** _____